



Performer Application for the Vancouver International Fringe Festival Sep 9-20, 2009

Please fill out and **fax** to 604-253-1924 or **mail** to First Vancouver Theatrespace Society, 1398 Cartwright St., Vancouver, BC, V6H 3R8, Canada.

Deadline for Mainstage Application and Payment: Thursday, November 27, 2008 by 5PM

Lottery for Mainstage held on Thursday, Dec 4, 2008, 6pm at the Carousel Theatre, 1411 Cartwright St. on Granville Island, Vancouver

1. The Application Process

Mainstage refers to performances that are placed in a venue supplied by the festival, including a technician, basic lighting and sound. The production can be from 10-75 minutes in length. A venue and 5-6 time slots will be assigned by the Fringe. A 3hr technical rehearsal will be arranged prior to the first show.

For selected mainstage companies the Fringe will provide:

- A venue equipped with lighting, sound and stage
- 1 technician
- A technical rehearsal
- Performance schedule
- Advertising in the festival program guide
- Access to the local media list
- Advance and at door box office
- Front-of-house services through volunteer teams
- 100% of the regular box office revenue generated by the performing company

The Lottery

All mainstage applicants will be placed in a public lottery held on Thursday, December 4, 2008, 6pm at the Carousel Theatre, 1411 Cartwright St. on Granville Island, Vancouver. There are 3 separate lotteries, one for each category as follows: 1/3 Provincial, 1/3 National (outside BC) and 1/3 International (including USA). The lottery determines the participating companies and the order of the waiting list. Waitlisted companies will be contacted in the event that an accepted company withdraws from the Fringe and an equivalent spot comes available.

2. Fee Structure

Under 30 minutes in length	\$500 + gst (5%)	\$525.00
31 minutes to 75 minutes in length	\$725 + gst (5%)	\$761.25

*The Fringe does not accept mainstage productions over 75min.

*All application fees will be deposited immediately.

*A non-refundable \$50.00 (+ \$2.50 GST) administration fee is included in the application fee. The remainder of the fee will be refunded for waitlisted companies upon request after the lottery.

Pay your application fee via

- **Online** with your credit card at <http://tickets.vancouverfringe.com> (**preferred method**)
- **Cheque** - please make cheques payable to the First Vancouver Theatrespace Society
- **Cash** at the Fringe office Mon-Fri 10am-5pm. Please note: The office will be closed Nov 11-14, 2008.

Applications are not accepted without payment.

3. Policies

I. Company

1. The company contact person signing this application is the sole contact for the Festival and is legally bound to make all decisions on behalf of the company. The company contact person ensures that the Festival has up-to-date contact information until the end of September 2009 and that all information requested is received by the posted deadlines.
2. The company contact person will be held financially responsible for any damage to any property or equipment of the Festival or its suppliers.
3. The company is limited to one production in the Festival. Permanent residence status of the company's primary contact determine under which category the Company may apply. Companies submitting multiple applications are subject to disqualification. Participation in the Festival is non-transferable.
4. Postering is not permitted on Granville Island, with the exception of specific sites designated by the Festival. Any incurred costs for removal will be charged back to the company.

II. Production

1. The Fringe takes measures to ensure the time slots are allocated equitably between groups. The Company must take their share of off-peak time slots for their performances (generally early afternoon and late night).
2. The company is solely responsible for obtaining all permissions from their respective association or union as well as all production rights. Failure to do so may result in the Company's removal from the Fringe Festival.
3. International companies (US included) are responsible for the completion of all necessary paperwork to work in Canada. Contact the nearest Canadian Consulate for more information.
4. The Fringe shall not be liable for any loss, damages or costs incurred by Companies for any performance cancelled, terminated, suspended or delayed for any reason whatsoever. Without limiting the generality of the foregoing the Fringe shall not be liable for any loss, damages or costs incurred by Companies arising from labour disputes, acts of God, fire, floods, civil unrest, terrorism or war.
5. While the Fringe is an uncensored artistic forum we do not condone any illegal activity. The Fringe accepts no responsibility for any actions of the company. Any Company in violation of any applicable Federal, Provincial or Municipal, law, by-law or any other rule or regulation is subject to immediate removal from the Fringe.
6. The company is required to be present at the venue 30 minutes prior to the start of each performance to show up on time for performances, execute the performance within the allotted time and then strike the stage within 15 minutes.
7. The company contact person will inform the Festival's Production Manager of any changes in running time of the production by June 17, 2009. Any additional costs resulting from differing running time will be covered by the company. The Festival reserves the right to stop, without warning, any performance that is running overtime and is in disruption of the schedule of the Festival.

III. Application Fees

1. Selected companies requesting a refund before Thursday, February 26, 2009 by 17:00 will be refunded (less the \$52.50 non-refundable application fee). After that date and time no refunds will be issued.
2. Wait-listed companies who withdraw from the wait-list will be refunded their application fee (less the \$52.50 non-refundable application fee) upon request.
3. Any outstanding balances owed to the Fringe by the company will automatically be deducted from the Company pay-outs.
4. All NSF (non-sufficient funds) cheques will be subject to an automatic \$25 fee without exception.

IV. Box Office Structure

1. All companies must adhere to all box office rules and Festival regulations. This includes memberships, ticketing prices, advance sales, show cancellations, latecomer policies, pay-out schedules, TIFS (theatre improvement fees levied by some individual theatres), Foreign Artist Tax and GST remittances.

4. Contact Information (Please fill out and fax this page to 604-253-1924 or mail to First Vancouver Theatrespace Society, 1398 Cartwright St., Vancouver, BC, V6H 3R8, Canada)

Name				
Address			City	
State/Prov	Post/Zip Code		Country	
Phone	Alt. Phone		Fax	
Email				
Website				
Company Name				
Show Title				
Running Time of Show		Category (Prov/Nat/Int)		

5. Payment – online payment preferred - Must be received with application by Thursday, Nov 27, 2008, 5pm (Do not email credit card information!)

To fill out for fax or mail only			Payment by Credit Card: Visa / MC / AMEX		
Credit Card Type		Credit Card #			
Expiry Date		Name on Credit Card			
Payment by Cheque: Please make cheque out to "First Vancouver Theatrespace Society" and mail to:			Vancouver International Fringe Festival 1398 Cartwright Street Vancouver, BC V6H 3R9, Canada		
Amount		GST (5%)		Total	

I have:

- ___ Read the above information and the additional application details (at www.vancouverfringe.com).
- ___ Paid the Application Fee via credit card, cheque or cash. Applications will not be accepted without payment.
- ___ Completed the application form. Incomplete applications will not be accepted.
- ___ Made a copy of this application for your records.

On behalf of _____ (Company),

I _____ have read this information thoroughly and understand the terms and conditions of this agreement and will inform my entire company with regards to its contents. I know that I will be the sole contact person for the company and as such will act as the liaison with the Festival and make any decisions that will be binding on behalf of the company. I am the signatory on behalf of my company, and I agree to indemnify and hold harmless THE VANCOUVER INTERNATIONAL FRINGE FESTIVAL / FIRST VANCOUVER THEATRESPACE SOCIETY, its employees and sponsors from and against all claims, losses, judgments, demands and expenses (including lawyer's fees) arising out of, or in connection with, the above listed event(s). The indemnification includes, without limitation, claims resulting from: loss, damage or injury to my property, the property of my company, and the property of any other person or company; personal injury or loss of life and infringements of copyrights or other artistic rights. We acknowledge that the VANCOUVER INTERNATIONAL FRINGE FESTIVAL / FIRST VANCOUVER THEATRESPACE SOCIETY recommends to purchase personal insurance to protect ourselves from the claims stated above.

Date _____

Signature _____